



Elias Kampamba

Area Accountant
Public Sector

Details

Address: Kafue Town Post Office, Kafue, Zambia
Email: eliasmkampamba@gmail.com
Sex: Male
Marital Status: Single
Status: Open to work
Experience: 6-12 months

Experience

Accountant, Autoworld Limited, Autoworld Ltd, Freedom Way, Lusaka, Zambia

Nov 2010 - Jan 2012

Work Exposure: Accounts payable (AP) processing Accounts receivable (AR) processing Cash Book (CB) processing Maintenance of various manual operation registers Have an upper hand in systems operation implementation (in-house consultancy) Journals & reconciliations processing; etc. Achievements:- Provided an in-house training to Autoworld Limited & Impala Service Station Limited staff for competent operation of Pastel Evolution software at system conversion from legacy Tecfinity; Provided hints and reasons for Autoworld Limited chart of accounts reformation which has since been revised; Provided solutions to brainstorming situations whenever such arises in accounts department e.g. Tax advice, journals compilations etc.; Acted as a focal staff in Pastel Accounting system operation (in-house consultancy).

Associate Finance Officer, Family Health International (fhi360), CHITANDA HOUSE, Kabwe, Zambia

Jan 2012 - Nov 2016

Work Exposure: Accounts payable (AP) processing Banking Preparing Sub-Awardees Financial Reports (SFRs) Preparation of mid-month and month-end financial reports General Ledger (GL) accounts Trial Balance Bank reconciliation Petty cash book Purchase Invoice (PI) temperate Advances i.e. (travel per diems and workshops advances cash) Budgeting Facilitating payments to workshop participants Asset registers management Filing Petty cash spot checks; etc.

Head Finance and Administration, Sport Lupiya Limited, Rhodes Park, Lusaka, Zambia

Oct 2017 - Dec 2021

Work Exposure: Set up the chart of accounts on QuickBooks and compiled up accounting processing manual procedures Budgeting and planning Registered the company to all relevant statutory bodies (i.e. ZRA tax types, NAPSA, NHIMA, Workers Compensation Fund Control Board, ZICTA, Lottery & Betting Control Board Statutory returns filings and compliances (i.e. ZRA taxes, NAPSA, NHIMA, Worker's Compensation Fund Control Board), and payments of the same Monitoring and reconciling merchant accounts to General Ledger (GL) Payroll, General Ledger (GL), and Account Payables (AP) processing Asset registers management Bank Online payments initiating, and Petty cash processing, and all reconciliations Preparation of monthly management financial reports and attending to external audits.

Area Accountant, Zambia Postal Services Corporation (ZAMPOST), Kafue Town Post Office, Kafue, Zambia

Nov 2022 - 0000

Work Exposure: Ensuring that all the revenue generated by the Area/region is accounted for and deposited promptly through confirming the daily cash transactions using online systems and verification of balance books (CS6 and CS8), remittances and deposit slips Preparing monthly returns for all the Corporation's business lines transacted by the Area/region Authorizing payment vouchers and cheques Preparing and submitting requests for funding for the Area/region to Head Office Preparing annual & quarterly Area/regional operating Budgets & Forecasts Inputting daily credit billings and all financial transactions in the Accounting systems in a timely and accurate manner Conducting regular financial inspections at Branches to ensure full compliance to laid down financial procedures and internal controls Conducting snap verification of physical and cash held by Cashiers and reporting any malpractice revealed during the exercise Performing any other duties assigned.

Education

Master of Business Administration (M.B.A), Chartered Institute of Management Accountants (CIMA),

Accountancy

2023 -

Degree Master of Business Administration (M.B.A)

Master of Business Administration (M.B.A), Zambia Institute of Chartered Accountants (ZiCA), Accountancy

2016 - 2020

Degree Master of Business Administration (M.B.A)

Bachelor Degree, Zambia Institute of Chartered Accountants (ZiCA), Accountancy

2010 - 2014

Degree Bachelor Degree

Licentiate Certificate in Accountancy

Associated Degree, Zambia Institute of Chartered Accountants (ZiCA), Accountancy

2000 - 2004

Degree Associated Degree

National Accounting Technician (NATECH)

Certification

Chartered Institute of Management Accountants (CIMA) - SCS Student

Certification Authority Chartered Institute of Management Accountants (CIMA)

Certification URL <https://www.aicpa-cima.com/404>

License Number AICPA account ID: 990237448

Jan 2023 - 0000

CA Advisory Professional in Accountancy (ZiCA)

Certification Authority Zambia Institute of Chartered Accountants (ZiCA)

Certification URL <https://www.zica.co.zm/>

License Number APIA0000637

Oct 2020 - 0000